

For each modifier key listed below, choose the action you want it to perform from the pop-up menu.

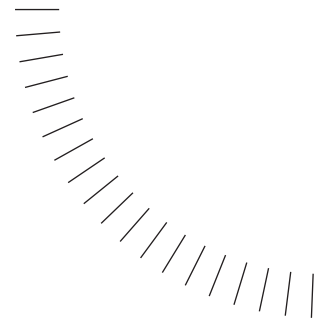
Caps Lock (⇧) Key:

Control (^) Key:

Option (⌘) Key:

Command (⌘) Key:

Key	Symbol
Command	⌘
Shift	⇧
Option	⌥
Enter	↵
Return	↩
Control	⌘
Up Arrow	↑
Down Arrow	↓
Right Arrow	→
Left Arrow	←
Page Up	⇞
Page Down	⇟
Top (Home)	↶
Escape (Esc)	⌫
End	↷
Delete	⌫
Forward Delete	⌘



# KEYBOARD SHORTCUTS

## Macintosh Quick Reference

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### Macromedia Standard Shortcuts

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Menu Command	Keyboard Shortcut
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Save As	Shift+Command+S
File: Import	Command+R
File: Export	Shift+Command+R
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Redo	Command+Y, Shift+Command+Z
Edit: Cut Contents	Shift+Command+X
Edit: Paste Inside	Shift+Command+V
Edit: Duplicate	Option+Command+D
Edit: Clone	Shift+Command+D
Edit: Select: All	Command+A

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Edit: Select: All In Document	Shift+Command+A
Edit: Select: None	Command+D
Edit: Find & Replace: Text	Shift+Command+F
Edit: Find & Replace: Graphics	Command+F
View: Fit Selection	Option+Command+O
View: Fit To Page	Shift+Command+W
View: Fit All	Command+O
View: Magnification: 50%	Command+5
View: Magnification: 100%	Command+1
View: Magnification: 200%	Command+2
View: Magnification: 400%	Command+4
View: Magnification: 800%	Command+8
View: Preview	Command+K
View: Fast Mode	Shift+Command+K
View: Toolbars	Option+Command+T
View: Panels	F4
View: Page Rulers: Show	Option+Command+R
View: Text Rulers	Command+/ /
View: Grid: Show	Option+Command+G
View: Grid: Snap To Grid	Option+Shift+Command+G
View: Guides: Show	Command+;
View: Guides: Lock	Option+Command+;
View: Guides: Snap To Guides	Shift+Command+;
View: Snap To Point	Command+' '
Modify: Transform: Scale	Command+F10
Modify: Transform: Rotate	Command+F13
Modify: Transform: Skew	Command+F11
Modify: Transform: Transform Again	Command+, ,

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Modify: Arrange: Bring To Front	Shift+Command+Up Arrow
Modify: Arrange: Move Forward	Command+Up Arrow
Modify: Arrange: Move Backward	Command+Down Arrow
Modify: Arrange: Send To Back	Shift+Command+Down Arrow
Modify: Align: Top	Option+Command+4
Modify: Align: Right	Option+Command+3
Modify: Align: Center Horizontal	Option+Command+5
Modify: Align: Center Vertical	Option+Command+2
Modify: Align: Bottom	Option+Command+6
Modify: Align: Left	Option+Command+1
Modify: Align Again	Option+Shift+Command+A
Modify: Join	Command+J
Modify: Split	Shift+Command+J
Modify: Combine: Blend	Shift+Command+B
Modify: Combine: Join Blend To Path	Option+Shift+Command+B
Modify: Rasterize	Option+Shift+Command+Z
Modify: Lock	Command+L
Modify: Unlock	Shift+Command+L
Modify: Group	Command+G
Modify: Ungroup	Shift+Command+G
Modify: Symbol: Edit Symbol	No shortcuts
Modify: Symbol: Convert to Symbol	F8
Text: Size: Smaller	Shift+Command+,
Text: Size: Larger	Shift+Command+.
Text: Style: Bold	Command+B
Text: Style: Italic	Command+I
Text: Style: BoldItalic	Option+Shift+Command+O

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Text: Effect: Highlight	Option+Shift+Command+H
Text: Effect: Strikethrough	Option+Shift+Command+S
Text: Effect: Underline	Option+Shift+Command+U
Text: Align: Left	Option+Shift+Command+L
Text: Align: Right	Option+Shift+Command+R
Text: Align: Center	Option+Shift+Command+C
Text: Align: Justify	Option+Shift+Command+J
Text: Special Characters: Em Space	Shift+Command+M
Text: Special Characters: En Space	Shift+Command+N
Text: Special Characters: Thin Space	Shift+Command+T
Text: Special Characters: Discretionary Hyphen	Command+-
Text: Editor	Shift+Command+E
Text: Run Around Selection	Option+Command+W
Text: Flow Inside Path	Shift+Command+U
Text: Attach To Path	Shift+Command+Y
Text: Convert To Paths	Shift+Command+P
Control: Test Movie	Command+Return
Xtras: Repeat Last	Shift+Command+=
Window: New Window	Option+Command+N
Window: Tools	Command+7
Window: Inspectors: Stroke	Option+Command+L
Window: Inspectors: Fill	Option+Command+F
Window: Inspectors: Text	Command+T
Window: Panels: Layers	F2
Window: Panels: Styles	Shift+F11
Window: Panels: Swatches	Command+F9

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Window: Panels: Color Mixer	Shift+F9
Window: Panels: Align	Option+Command+A
Window: Panels: Transform	Command+M
Other: Pages: Previous page	Command+Page Up
Other: Pages: Next page	Command+Page Down
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Inspectors: Spacing	Option+Command+K
Other: Text Inspectors: Paragraph	Option+Command+P
Other: Text Inspectors: Copyfit	Option+Command+C
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading	Command+Keypad +
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading	Command+Keypad -
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Kerning 1%	Option+Command+Right Arrow
Other: Text Adjustments: Decrease Kerning 1%	Option+Command+Left Arrow
Other: Text Adjustments: Increase Kerning 10%	Option+Shift+Command+Right Arrow
Other: Text Adjustments: Decrease Kerning 10%	Option+Shift+Command+Left Arrow
Other: Text Adjustments: Increase Baseline Shift	Option+Command+Up Arrow
Other: Text Adjustments: Decrease Baseline Shift	Option+Command+Down Arrow
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3
Other: Strokes: Thinner	Option+Shift+Command+,
Other: Strokes: Thicker	Option+Shift+Command+.
Other: Tools: Select	Shift+F10
Other: Tools: Line	Shift+F4
Other: Tools: Pen	Shift+F6
Other: Tools: Rectangle	Shift+F1
Other: Tools: Polygon	Shift+F8
Other: Tools: Ellipse	Shift+F3
Other: Tools: Pencil	Shift+F5



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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Tools: Scale	F10
Other: Tools: Rotate	F13
Other: Tools: Reflect	F9
Other: Tools: Knife	Shift+F7
Other: Tools: Bezigon	Shift+F2

## Director 6 Shortcuts

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Import	Command+R
File: Export	Shift+Command+R
File: Page Setup	Shift+Command+P
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Duplicate	Command+D
Edit: Select: All	Command+A
Edit: Find & Replace: Text	Command+F
Edit: External Editor	Command+,
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Toolbars	Shift+Command+H
View: Page Rulers: Show	Option+Shift+Command+R
View: Grid: Show	Option+Shift+Command+G
View: Grid: Snap To Grid	Option+Command+G

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Modify: Arrange: Bring To Front	Shift+Command+Up Arrow
Modify: Arrange: Move Forward	Command+Up Arrow
Modify: Arrange: Move Backward	Command+Down Arrow
Modify: Arrange: Send To Back	Shift+Command+Down Arrow
Window: Tools	Command+7
Window: Inspectors: Object	Option+Shift+Command+O
Window: Inspectors: Text	Command+T
Window: Panels: Color Mixer	Option+Command+7
Window: Panels: Align	Command+K
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Inspectors: Paragraph	Option+Shift+Command+T
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3

## FreeHand 9 Shortcuts

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Save As	Shift+Command+S
File: Import	Command+R
File: Export	Shift+Command+R
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z, F1
Edit: Redo	Command+Y
Edit: Cut Contents	Shift+Command+X
Edit: Paste Inside	Shift+Command+V
Edit: Copy Attributes	Option+Shift+Command+C

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Edit: Paste Attributes	Option+Shift+Command+V
Edit: Duplicate	Command+D
Edit: Clone	Command+=
Edit: Select: All	Command+A
Edit: Select: All In Document	Shift+Command+A
Edit: Find & Replace: Text	Shift+Command+F
Edit: Find & Replace: Graphics	Option+Command+E
View: Fit Selection	Command+0
View: Fit To Page	Shift+Command+W
View: Fit All	Option+Command+0
View: Magnification: 50%	Command+5
View: Magnification: 100%	Command+1
View: Magnification: 200%	Command+2
View: Magnification: 400%	Command+4
View: Magnification: 800%	Command+8
View: Custom: Previous	Option+Command+1
View: Preview	Command+K
View: Fast Mode	Shift+Command+K
View: Flash Anti-alias	Option+Shift+Command+G
View: Toolbars	Option+Command+T
View: Panels	Shift+Command+H, F12
View: Page Rulers: Show	Option+Command+M
View: Text Rulers	Command+/ Command+;
View: Grid: Snap To Grid	Command+;
View: Guides: Snap To Guides	Command+\ Command+'
View: Snap To Point	Command+'
Modify: Transform: Scale	Command+F10
Modify: Transform: Move	Command+E

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Modify: Transform: Rotate	Command+F13
Modify: Transform: Reflect	Command+F9
Modify: Transform: Skew	Command+F11
Modify: Transform: Transform Again	Command+,
Modify: Arrange: Bring To Front	Command+F
Modify: Arrange: Move Forward	Command+[
Modify: Arrange: Move Backward	Command+]
Modify: Arrange: Send To Back	Command+B
Modify: Align: Top	Option+Command+8
Modify: Align: Right	Option+Command+6
Modify: Align: Center Horizontal	Option+Command+7
Modify: Align: Center Vertical	Option+Command+9
Modify: Align: Bottom	Option+Command+5
Modify: Align: Left	Option+Command+4
Modify: Align Again	Option+Shift+Command+A
Modify: Join	Command+J
Modify: Split	Shift+Command+J
Modify: Combine: Blend	Shift+Command+B
Modify: Combine: Join Blend To Path	Option+Shift+Command+B
Modify: Rasterize	Option+Shift+Command+Z
Modify: Lock	Command+L
Modify: Unlock	Shift+Command+L
Modify: Group	Command+G
Modify: Ungroup	Command+U
Text: Size: Smaller	Shift+Command+
Text: Size: Larger	Shift+Command+>
Text: Style: Plain	Option+Shift+Command+P, F5

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Text: Style: Bold	Option+Command+B, F6
Text: Style: Italic	Option+Command+I, F7
Text: Style: BoldItalic	Option+Shift+Command+O, F8
Text: Effect: Highlight	Option+Shift+Command+H
Text: Effect: Strikethrough	Option+Shift+Command+S
Text: Effect: Underline	Option+Shift+Command+U
Text: Align: Left	Option+Shift+Command+L
Text: Align: Right	Option+Shift+Command+R
Text: Align: Center	Option+Shift+Command+M
Text: Align: Justify	Option+Shift+Command+J
Text: Special Characters: Em Space	Shift+Command+M
Text: Special Characters: En Space	Shift+Command+N
Text: Special Characters: Thin Space	Shift+Command+T
Text: Special Characters: Discretionary Hyphen	Command+-
Text: Editor	Shift+Command+E
Text: Spelling	Shift+Command+G
Text: Run Around Selection	Option+Command+W
Text: Flow Inside Path	Shift+Command+U
Text: Attach To Path	Shift+Command+Y
Text: Convert To Paths	Shift+Command+P
Xtras: Repeat Last	Shift+Command++
Window: New Window	Option+Command+N
Window: Tools	Command+7
Window: Inspectors: Object	Command+I
Window: Inspectors: Stroke	Option+Command+L
Window: Inspectors: Fill	Option+Command+F

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Window: Inspectors: Text	Command+T
Window: Inspectors: Document	Option+Command+D
Window: Panels: Layers	Command+6
Window: Panels: Styles	Command+3
Window: Panels: Swatches	Command+9
Window: Panels: Color Mixer	Shift+Command+C
Window: Panels: Tints	Shift+Command+Z
Window: Panels: Halftones	Command+H
Window: Panels: Align	Option+Command+A
Window: Panels: Transform	Command+M
Other: Pages: Previous page	Command+Page Up
Other: Pages: Next page	Command+Page Down
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Inspectors: Spacing	Option+Command+K
Other: Text Inspectors: Paragraph	Option+Command+P
Other: Text Inspectors: Text Rows Inspector	Option+Command+R
Other: Text Inspectors: Copyfit	Option+Command+C
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Top of Paragraph	Command+Up Arrow
Other: Text Adjustments: Move to Top of Next Paragraph	Command+Down Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Top of Paragraph	Shift+Command+Up Arrow
Other: Text Adjustments: Select to Top of Next Paragraph	Shift+Command+Down Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading	Command+Keypad +
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading	Command+Keypad -
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Kerning 1%	Option+Command+Right Arrow
Other: Text Adjustments: Decrease Kerning 1%	Option+Command+Left Arrow
Other: Text Adjustments: Increase Kerning 10%	Option+Shift+Command+Right Arrow
Other: Text Adjustments: Decrease Kerning 10%	Option+Shift+Command+Left Arrow

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Increase Baseline Shift	Option+Command+Up Arrow
Other: Text Adjustments: Decrease Baseline Shift	Option+Command+Down Arrow
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3
Other: Strokes: Thinner	Option+Shift+Command+
Other: Strokes: Thicker	Option+Shift+Command+>
Other: Tools: Select	Shift+F10
Other: Tools: Line	Shift+F4
Other: Tools: Pen	Shift+F6
Other: Tools: Rectangle	Shift+F1
Other: Tools: Text	Shift+F9
Other: Tools: Polygon	Shift+F8
Other: Tools: Ellipse	Shift+F3
Other: Tools: Pencil	Shift+F5
Other: Tools: Scale	F10
Other: Tools: Rotate	F13
Other: Tools: Reflect	F9
Other: Tools: Skew	F11
Other: Tools: Knife	Shift+F7
Other: Tools: Bezigon	Shift+F2

## FreeHand 8 Shortcuts

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: Save	Command+S
File: Save As	Shift+Command+S
File: Import	Command+R
File: Export	Shift+Command+R
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z, F1
Edit: Redo	Command+Y
Edit: Cut Contents	Shift+Command+X
Edit: Paste Inside	Shift+Command+V
Edit: Copy Attributes	Option+Shift+Command+C
Edit: Paste Attributes	Option+Shift+Command+V
Edit: Duplicate	Command+D
Edit: Clone	Command+=
Edit: Select: All	Command+A
Edit: Select: All In Document	Shift+Command+A
Edit: Find & Replace: Text	Shift+Command+F
Edit: Find & Replace: Graphics	Option+Command+E
Edit: Keyboard Shortcuts	Control+Option+Shift+Command+K
View: Fit Selection	Command+O
View: Fit To Page	Shift+Command+W
View: Fit All	Option+Command+O
View: Custom: Previous	Option+Command+1
View: Preview	Command+K
View: Fast Mode	Shift+Command+K
View: Toolbars	Option+Command+T
View: Panels	Shift+Command+H, F12
View: Page Rulers: Show	Option+Command+M

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
View: Guides: Snap To Guides	Command+\
View: Snap To Point	Command+'
Modify: Transform: Scale	Command+F10
Modify: Transform: Move	Command+E
Modify: Transform: Rotate	Command+F13
Modify: Transform: Reflect	Command+F9
Modify: Transform: Skew	Command+F11
Modify: Transform: Transform Again	Command+,
Modify: Arrange: Bring To Front	Command+F, Shift+Command+Up Arrow
Modify: Arrange: Move Forward	Command+[, Command+Up Arrow
Modify: Arrange: Move Backward	Command+], Command+Down Arrow
Modify: Arrange: Send To Back	Command+B, Shift+Command+Down Arrow
Modify: Align: Top	Option+Command+8, Shift+Command+Left Arrow
Modify: Align: Right	Option+Command+6, Command+Right Arrow
Modify: Align: Center Horizontal	Option+Command+7
Modify: Align: Center Vertical	Option+Command+9
Modify: Align: Bottom	Option+Command+5, Shift+Command+Right Arrow
Modify: Align: Left	Option+Command+4, Command+Left Arrow
Modify: Align Again	Option+Shift+Command+A
Modify: Join	Command+J
Modify: Split	Shift+Command+J
Modify: Combine: Blend	Shift+Command+B
Modify: Combine: Join Blend To Path	Option+Shift+Command+B
Modify: Rasterize	Option+Shift+Command+Z
Modify: Lock	Command+L
Modify: Unlock	Shift+Command+L
Modify: Group	Command+G

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Modify: Ungroup	Command+U
Text: Size: Smaller	Shift+Command+
Text: Size: Larger	Shift+Command+
Text: Style: Plain	Option+Shift+Command+P, F5
Text: Style: Bold	Option+Command+B, F6
Text: Style: Italic	Option+Command+I, F7
Text: Style: BoldItalic	Option+Shift+Command+O, F8
Text: Effect: Highlight	Option+Shift+Command+H
Text: Effect: Strikethrough	Option+Shift+Command+S
Text: Effect: Underline	Option+Shift+Command+U
Text: Align: Left	Option+Shift+Command+L
Text: Align: Right	Option+Shift+Command+R
Text: Align: Center	Option+Shift+Command+M
Text: Align: Justify	Option+Shift+Command+J
Text: Special Characters: Em Space	Shift+Command+M
Text: Special Characters: En Space	Shift+Command+N
Text: Special Characters: Thin Space	Shift+Command+T
Text: Special Characters: Discretionary Hyphen	Command+-
Text: Editor	Shift+Command+E
Text: Spelling	Shift+Command+G
Text: Run Around Selection	Option+Command+W
Text: Flow Inside Path	Shift+Command+U
Text: Attach To Path	Shift+Command+Y
Text: Convert To Paths	Shift+Command+P
Xtras: Repeat Last	Shift+Command++
Window: New Window	Option+Command+N

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Window: Tools	Command+7
Window: Inspectors: Object	Command+I
Window: Inspectors: Stroke	Option+Command+L
Window: Inspectors: Fill	Option+Command+F
Window: Inspectors: Text	Command+T
Window: Inspectors: Document	Option+Command+D
Window: Panels: Layers	Command+6
Window: Panels: Styles	Command+3
Window: Panels: Swatches	Command+9
Window: Panels: Color Mixer	Shift+Command+C
Window: Panels: Tints	Shift+Command+Z
Window: Panels: Halftones	Command+H
Window: Panels: Align	Option+Command+A
Window: Panels: Transform	Command+M
Other: Pages: Previous page	Command+Page Up
Other: Pages: Next page	Command+Page Down
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Inspectors: Spacing	Option+Command+K
Other: Text Inspectors: Paragraph	Option+Command+P
Other: Text Inspectors: Text Rows Inspector	Option+Command+R
Other: Text Inspectors: Copyfit	Option+Command+C
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3
Other: Strokes: Thinner	Option+Shift+Command+
Other: Strokes: Thicker	Option+Shift+Command+>
Other: Tools: Select	Shift+F10
Other: Tools: Line	Shift+F4
Other: Tools: Pen	Shift+F6
Other: Tools: Rectangle	Shift+F1
Other: Tools: Text	Shift+F9
Other: Tools: Polygon	Shift+F8
Other: Tools: Ellipse	Shift+F3
Other: Tools: Pencil	Shift+F5
Other: Tools: Scale	F10
Other: Tools: Rotate	F13
Other: Tools: Reflect	F9

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Tools: Skew	F11
Other: Tools: Knife	Shift+F7
Other: Tools: Bezigon	Shift+F2

## Fontographer 4.1 Shortcuts

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Redo	Command+Y
Edit: Duplicate	Command+D
Edit: Select: All	Command+A
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Preview	Command+L
View: Grid: Snap To Grid	Shift+Command+I
View: Guides: Snap To Guides	Shift+Command+G
View: Snap To Point	Shift+Command+N
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3
Other: Strokes: Thicker	Shift+Command+E

## CoreIDRAW 6 Shortcuts

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W



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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: Save	Command+S
File: Import	Command+I
File: Export	Command+E
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Redo	Option+Command+Z
Edit: Duplicate	Command+D
Edit: Select: All	Command+A
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Page Rulers: Show	Option+Command+R
View: Grid: Snap To Grid	Option+Command+H
View: Guides: Snap To Guides	Option+Command+G
Modify: Arrange: Bring To Front	Command+F
Modify: Join	Command+L
Modify: Split	Command+K
Modify: Combine: Blend	Shift+Command+B
Text: Editor	Option+Command+T
Text: Spelling	Option+Command+S
Text: Attach To Path	Shift+Command+F
Window: Inspectors: Text	Command+T
Window: Panels: Layers	Shift+Command+H
Window: Panels: Styles	Shift+Command+S
Window: Panels: Align	Shift+Command+A
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3

# Illustrator 6 Shortcuts

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Redo	Shift+Command+Z
Edit: Paste In Front	Command+F
Edit: Paste Behind	Command+B
Edit: Select: All	Command+A
Edit: Select: None	Shift+Command+A
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Fit Selection	Command+M
View: Magnification: 25%	Command+]
View: Magnification: 100%	Command+H
View: Magnification: 400%	Command+[
View: Custom: New	Control+Command+V
View: Preview	Command+Y, Command+E
View: Show All	Command+3, Command+4
View: Page Rulers: Show	Command+R
View: Text Rulers	Shift+Command+T
View: Guides: Show	Command+5
View: Guides: Lock	Command+7
View: Guides: Edit	Command+6
Modify: Transform: Move	Shift+Command+M

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Modify: Transform: Transform Again	Command+D
Modify: Arrange: Bring To Front	Command+=
Modify: Arrange: Send To Back	Command+-
Modify: Join	Command+J, Command+8
Modify: Split	Command+9
Modify: Lock	Command+1
Modify: Unlock	Command+2
Modify: Group	Command+G
Modify: Ungroup	Command+U
Text: Size: Other	Shift+Command+S
Text: Size: Smaller	Shift+Command+.
Text: Size: Larger	Shift+Command+,
Text: Align: Left	Shift+Command+L
Text: Align: Right	Shift+Command+R
Text: Align: Center	Shift+Command+C
Text: Align: Justify	Shift+Command+J
Window: Toolbars: Info	Option+Command+I
Window: Tools	Control+Command+T
Window: Inspectors: Object	Control+Command+A
Window: Inspectors: Fill	Command+I
Window: Inspectors: Text	Command+T, Shift+Command+K
Window: Panels: Layers	Control+Command+L
Other: Text Inspectors: Character Inspector	Command+T, Shift+Command+K
Other: Text Inspectors: Spacing	Shift+Command+O
Other: Text Inspectors: Paragraph	Shift+Command+P
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3

## Illustrator 7 Shortcuts

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Save As	Shift+Command+S
File: Revert	F12
File: Page Setup	Shift+Command+P
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Redo	Shift+Command+Z
Edit: Paste Behind	Command+B
Edit: Select: All	Command+A
Edit: Select: None	Shift+Command+A
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Fit To Page	Command+0
View: Magnification: 100%	Command+1
View: Preview	Command+Y
View: Page Rulers: Show	Command+R
View: Grid: Show	Command+'
View: Grid: Snap To Grid	Shift+Command+'
View: Guides: Show	Command+;
View: Guides: Lock	Option+Command+;
View: Guides: Edit	Command+5
Modify: Transform: Transform Again	Command+D
Modify: Arrange: Bring To Front	Shift+Command+] ]

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Modify: Arrange: Move Forward	Command+] ]
Modify: Arrange: Move Backward	Command+[ [
Modify: Arrange: Send To Back	Shift+Command+[
Modify: Join	Command+J
Modify: Lock	Command+L
Modify: Unlock	Option+Command+2
Modify: Group	Command+G
Modify: Ungroup	Shift+Command+G
Text: Size: Smaller	Shift+Command+]
Text: Size: Larger	Shift+Command+[
Text: Align: Left	Shift+Command+L
Text: Align: Right	Shift+Command+R
Text: Align: Center	Shift+Command+C
Text: Align: Justify	Shift+Command+J
Window: Inspectors: Object	F8
Window: Inspectors: Stroke	F10
Window: Inspectors: Text	Command+T
Window: Panels: Layers	F7
Window: Panels: Styles	F11
Window: Panels: Swatches	F5
Window: Panels: Color Mixer	Command+I, F6
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Inspectors: Paragraph	Command+M
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3
Other: Tools: Trace	Option+Up Arrow
Other: Tools: Magnify	Option+Down Arrow



## PageMaker 6 Shortcuts

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Import	Command+D
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Select: All	Command+A
Edit: Find & Replace: Text	Command+F
Edit: Links	Command+=
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Fit To Page	Command+0
View: Magnification: 50%	Command+5
View: Magnification: 100%	Command+1
View: Magnification: 200%	Command+2
View: Page Rulers: Show	Command+R
View: Guides: Show	Command+J
View: Guides: Snap To Guides	Shift+Command+G
Modify: Arrange: Move Forward	Command+8
Modify: Arrange: Move Backward	Command+9
Modify: Group	Command+G
Modify: Ungroup	Command+U
Text: Style: Bold	Shift+Command+B
Text: Style: Italic	Shift+Command+I
Text: Effect: Shadow	Shift+Command+W
Text: Effect: Underline	Shift+Command+U

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Text: Align: Left	Shift+Command+L
Text: Align: Right	Shift+Command+R
Text: Align: Center	Shift+Command+C
Text: Align: Justify	Shift+Command+J
Text: Leading: Auto	Shift+Command+A
Text: Spelling	Command+L
Window: Inspectors: Object	Command+'
Window: Inspectors: Fill	Command+] ]
Window: Inspectors: Text	Command+T
Window: Panels: Swatches	Command+K
Window: Panels: Align	Command+4
Other: Text Inspectors: Character Inspector	Command+T
Other: Text Inspectors: Paragraph	Command+M
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3

## Photoshop 4 Shortcuts

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Save As	Shift+Command+S
File: Page Setup	Shift+Command+P
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Paste Inside	Shift+Command+V
Edit: Select: All	Command+A
Edit: Select: None	Command+D
Edit: Keyboard Shortcuts	Control+Shift+Command+K

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
View: Fit To Page	Command+0
View: Page Rulers: Show	Command+R
View: Grid: Show	Command+'
View: Grid: Snap To Grid	Shift+Command+'
View: Guides: Show	Command+;
View: Guides: Lock	Option+Command+;
View: Guides: Snap To Guides	Shift+Command+;
Modify: Transform: Scale	Command+T
Modify: Arrange: Bring To Front	Shift+Command+] ]
Modify: Arrange: Move Forward	Command+] ]
Modify: Arrange: Move Backward	Command+[ [
Modify: Arrange: Send To Back	Shift+Command+[ [
Modify: Rasterize	Option+Shift+Command+Z
Modify: Group	Command+G
Modify: Ungroup	Shift+Command+G
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3

## QuarkXPress 3.3 Shortcuts

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Save As	Option+Command+S
File: Import	Command+E
File: Page Setup	Option+Command+P
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z
Edit: Duplicate	Command+D

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Edit: Select: All In Document	Command+A
Edit: Find & Replace: Text	Command+F
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Fit To Page	Command+O
View: Page Rulers: Show	Command+R
View: Guides: Show	F7
Modify: Group	Command+G
Modify: Ungroup	Command+U
Text: Size: Other	Shift+Command+/ .
Text: Size: Smaller	Option+Shift+Command+.
Text: Size: Larger	Option+Shift+Command+.
Text: Style: Bold	Option+Command+B
Text: Style: Italic	Option+Command+I
Text: Style: BoldItalic	Option+Shift+Command+O
Text: Effect: Shadow	Shift+Command+S
Text: Effect: Underline	Shift+Command+U
Text: Align: Left	Shift+Command+L
Text: Align: Right	Shift+Command+R
Text: Align: Center	Shift+Command+C
Text: Align: Justify	Shift+Command+J
Text: Special Characters: Em Dash	Option+Command+=
Text: Special Characters: Discretionary Hyphen	Command+-
Text: Spelling	Option+Shift+Command+L
Text: Run Around Selection	Command+T
Window: Panels: Align	Command+=
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Top of Paragraph	Command+Up Arrow
Other: Text Adjustments: Move to Top of Next Paragraph	Command+Down Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Top of Paragraph	Shift+Command+Up Arrow
Other: Text Adjustments: Select to Top of Next Paragraph	Shift+Command+Down Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3
Other: Strokes: Thinner	Shift+Command+,
Other: Strokes: Thicker	Shift+Command+.
Other: Tools: Magnify	Shift+Command+;

## QuarkXPress 4.0 Shortcuts

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<b>Menu Command</b>	<b>Keyboard Shortcut</b>
File: New	Command+N
File: Open	Command+O
File: Close	Command+W
File: Save	Command+S
File: Save As	Option+Command+S
File: Import	Command+E
File: Export	Option+Shift+Command+S
File: Print	Command+P
File: Quit	Command+Q
Edit: Undo	Command+Z, F1
Edit: Paste Inside	Option+Command+T
Edit: Duplicate	Command+D
Edit: Select: All In Document	Command+A
Edit: Find & Replace: Text	Command+F
Edit: Keyboard Shortcuts	Control+Shift+Command+K
View: Fit Selection	Command+O
View: Fit All	Option+Command+O
View: Magnification: 6%	Shift+F6
View: Preview	Option+Shift+F7



---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
View: Guides: Show	F7
View: Guides: Snap To Guides	Shift+F7
Modify: Arrange: Bring To Front	F5
Modify: Arrange: Move Forward	Option+F5
Modify: Arrange: Move Backward	Option+Shift+F5
Modify: Arrange: Send To Back	Shift+F5
Modify: Lock	F6
Modify: Group	Command+G
Modify: Ungroup	Command+U
Text: Size: Smaller	Shift+Command+
Text: Size: Larger	Shift+Command+>, Option+Shift+Command+,
Text: Style: Bold	Option+Command+B
Text: Style: Italic	Option+Command+I
Text: Style: BoldItalic	Option+Shift+Command+O
Text: Effect: Shadow	Shift+Command+S
Text: Effect: Strikethrough	Option+Command+/
Text: Effect: Underline	Shift+Command+U
Text: Align: Left	Shift+Command+L
Text: Align: Right	Shift+Command+R
Text: Align: Center	Shift+Command+C
Text: Align: Justify	Shift+Command+J
Text: Leading: Other	Shift+Command+E
Text: Convert Case: Upper	Shift+Command+K
Text: Convert Case: Small Caps	Shift+Command+H
Text: Special Characters: Non-Breaking Space	Command+5
Text: Special Characters: En Dash	No shortcuts
Text: Special Characters: Discretionary Hyphen	Command+-

---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Text: Spelling	Command+L, Option+Command+L, Option+Shift+Command+L
Text: Run Around Selection	Command+T
Window: Tools	F8
Window: Panels: Swatches	Shift+F12
Window: Panels: Color Mixer	F12
Window: Panels: Transform	Command+M
Other: Pages: Previous page	Option+Page Up, Option+Shift+F10
Other: Pages: Next page	Option+F10, Option+Page Down
Other: Text Inspectors: Paragraph	Shift+Command+N
Other: Text Adjustments: Move to Previous Word	Command+Left Arrow
Other: Text Adjustments: Move to Next Word	Command+Right Arrow
Other: Text Adjustments: Move to Top of Paragraph	Command+Up Arrow
Other: Text Adjustments: Move to Top of Next Paragraph	Command+Down Arrow
Other: Text Adjustments: Move to Beginning of Sentence	Command+Keypad 7
Other: Text Adjustments: Move to End of Sentence	Command+Keypad 1
Other: Text Adjustments: Move to Beginning of Story	Command+Home
Other: Text Adjustments: Move to End of Story	Command+End
Other: Text Adjustments: Select Previous Word	Shift+Command+Left Arrow
Other: Text Adjustments: Select Next Word	Shift+Command+Right Arrow
Other: Text Adjustments: Select to Top of Paragraph	Shift+Command+Up Arrow
Other: Text Adjustments: Select to Top of Next Paragraph	Shift+Command+Down Arrow
Other: Text Adjustments: Select to Beginning of Sentence	Command+Keypad 8

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---

<b>Menu Command</b>	<b>Keyboard Shortcut</b>
Other: Text Adjustments: Select to End of Sentence	Command+Keypad 2
Other: Text Adjustments: Select to Beginning of Story	Shift+Command+Home
Other: Text Adjustments: Select to End of Story	Shift+Command+End
Other: Text Adjustments: Delete Previous Word	Shift+Command+Delete
Other: Text Adjustments: Delete Next Word	Shift+Command+Del
Other: Text Adjustments: Increase Leading Lesser	Option+Command+Keypad +
Other: Text Adjustments: Decrease Leading Lesser	Option+Command+Keypad -
Other: Text Adjustments: Increase Horizontal Scale	Command+Keypad 6
Other: Text Adjustments: Decrease Horizontal Scale	Command+Keypad 3

